

## Neuhaus – Data Analyst

### YOUR MISSION

#### DATA ANALYST

*Full-time | Location: Plainview, NY (USA) | Work visa sponsorship available for Belgian citizens.*

*As a Data Analyst, you will play a key role in ensuring smooth order fulfilment, accurate data management, and operational efficiency across multiple platforms. You will bridge the gap between logistics, finance, and sales, optimizing processes to support Neuhaus' continued success in the U.S. market.*

#### **Key Responsibilities:**

##### **Order Fulfilment & Logistics:**

- Create and manage Purchase Orders (POs) in SAP based on product and packaging forecasts.
- Oversee order deliveries for wholesale accounts and Neuhaus boutiques in the U.S.
- Process inbound and outbound shipments in SAP, ensuring accurate documentation.
- Monitor and maintain stock levels for packaging materials and locally sourced items.
- Coordinate with the Belgium headquarters to guarantee timely and efficient shipments.
- Troubleshoot fulfilment issues, including missing items, incorrect shipments, and overstock situations.

##### **Data & Financial Management:**

- Analyse and structure data to support business decisions and performance tracking.
- Maintain accurate and up-to-date customer, product, and pricing data in SAP.
- Oversee transportation and warehousing invoices to ensure cost efficiency.
- Track shipments between warehouses and third-party logistics (3PL) providers.
- Ensure system accuracy for product updates and order tracking.

### WHAT YOU BRING

- 1-2 years of experience in data analysis, supply chain, or a related field. Starters are encouraged to apply.
- Strong Excel skills (pivot tables, VLOOKUP, data cleaning, etc.).
- Familiarity with SAP (preferred but not required).
- Highly organized and detail-oriented, comfortable handling repetitive tasks.
- Analytical mindset with a proactive approach to problem-solving.

### WHY JOIN NEUHAUS?

- A unique career opportunity to work for a renowned Belgian brand in the U.S.
- Full work visa sponsorship for Belgian citizens.

- A dynamic, growth-oriented environment within an international team.
- Competitive salary package and benefits.

**READY FOR THE ADVENTURE?** If you're excited to take your career abroad and play a key role in Neuhaus' U.S. expansion, we'd love to hear from you. Apply now with your CV and motivation letter, and let's build the future of Neuhaus together!

[https://www.neuhauschocolates.com/fr\\_BE/home](https://www.neuhauschocolates.com/fr_BE/home)